

**NEW HANOVER TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATION MEETING  
Monday, January 3, 2011  
6:30 PM  
Agenda**

**CALL TO ORDER**                      Any member of the Board

**SALUTE TO THE FLAG**

**TEMPORARY CHAIR**                      Action appointing any Board member as temporary Chair to serve until new Chair is elected.

**NOMINATION AND ELECTION OF OFFICERS** (Chair asks for nominations, closes nominations, and then calls for a vote for each nomination)

Chairman  
Vice-Chairman  
Treasurer  
Secretary (usually Township Manager)  
Assistant Secretary

**APPOINTMENTS:**

**CONSULTANTS:**

Township Solicitor- Currently serviced by Garner and Bauer at an hourly rate of \$125/hr., and \$150/hr. for litigation cases.

Township Engineer – Currently serviced by Brown Consulting Engineers, serviced by Douglas Brown. Proposal from Douglas H. Brown. P.E. to serve as the Township Engineer at an hourly rate of \$85/hr. for Principal Engineer, \$55/hr. for a Field Inspector and \$52.50/hr. for Administrative Assistant.

Alternate Engineer – Gilmore & Associates on an as-needed basis and according to the 2011 Rate Schedule (\$85/hr. Principal Engineer and \$55/hr. Construction Observer).

Township Planner – KMS Design Group, serviced by Adam Supplee at \$65/hr.

Traffic Engineer – Currently serviced by McMahon Associates on an as-needed basis according to the 2011 Rate Schedule (\$135/hr. for Ken O'Brien and \$100/hr. for Sandy Koza).

Pension Consultant – Duda Actuarial Consulting – Flat Rate is \$2,850 for the Police Plan and \$2,850 for the Non-Uniform Plan.

**OTHER ANNUAL APPOINTMENTS:**

Public Works Director – Jay Smith

Code Enforcement Officer/Zoning Officer/Building Code Official - James Wozniak

Vacancy Board Member – Dennis Pogany

Emergency Management Coordinator – Robert Thomas

Nat'l Flood Insurance Representative - James Wozniak

Deputy Tax Collector – Paul Bauer

Census Enumerator - Currently Christine Bauman at a rate of \$.54 per completed form.

Voting Delegate for PSATS – Andrew Kelly

## VACANCIES/RE-APPOINTMENTS:

### Zoning Hearing Board - Two Terms Expiring **Resolution 01-11**

1. Anastasia Meder - re-appoint to a 5-year term expiring 2016
2. Michael Slezak – re-appoint to a 5 year term expiring 2016
3. Kevin McAghon – fill an empty seat expiring 2013

### Sewer Authority – Two Terms Expiring

1. Thomas Miskiewicz - re-appoint to a 5-year term expiring 2016
2. Scott Rath – appoint to a 5-year term expiring 2016

### Shade Tree/Environmental Advisory Board – Two Terms Expiring

1. Michael Millman – re-appoint to a 3 year term expiring 2014
2. Robert Thomas – re-appoint to a 3 year term expiring 2014

### Regional Planning Committee – Two Representatives and a Proxy- for terms to be determined by the Board of Supervisors:

1. Elected Official – currently Ralph Fluharty
2. At large Official – currently Kurt Zebrowski
3. Proxy Vote – Alternate for above members – Douglas Muller

### Pension Committees (2 elected officials, the Township Manager, and 2 employees)-

Committee recommends appointing employee representatives to two-year terms and rotating what Departments are represented on the Committee

### Non-uniformed Pension Committee Current Membership: Recommend approving committee appointments as follows:

1. Supervisors Representative – Ralph Fluharty
2. Supervisors Representative – Andrew Kelly
3. Edward Wagner - re-appoint
4. Maryann Hudson- re-appoint to a two-year term expiring 2013

### Police Pension Committee Current Membership: Recommend approving Committee appointments as follows:

1. Supervisor Representative (should be same as above due to meeting requirements)
2. Supervisor Representative (should be same as above due to meeting requirements)
3. Edward C. Wagner – re-appoint
4. Keith Youse– recommend the appointment to a two-year term expiring 2013

## **2011 MEETING DATES AND TIMES** – Confirm/reschedule as needed.

Current: The Board currently meets the second and most fourth Mondays (January thru April) with Work Meetings beginning at 6:30 PM and Regular Meetings beginning at 7:00 PM or immediately following the work meeting. January 3 & 24, February 14 & 28, March 14 & 28, April 11 & 25, May 9, June 13 July 11 August 8, September 12, October 10, November 14, & December 12

2012 Budget Meetings will be held on August 22, September 19, October 17, and November 7 starting at 6:00pm

**TOWNSHIP HOLIDAYS OBSERVED IN 2011**

1. New Years Day – Friday, December 31<sup>st</sup>
2. Martin Luther King Day – Monday, January 17<sup>th</sup>
3. President’s Day – Monday, February 21<sup>th</sup>
4. Good Friday - Friday, April 22<sup>st</sup>
5. Primary Election Day, Tuesday, May 17<sup>th</sup>
6. Memorial Day - Monday, May 30<sup>th</sup>
7. Independence Day - Monday, July 4<sup>th</sup>
8. Labor Day, Monday, September 5<sup>th</sup>
9. Election Day – Tuesday, November 8<sup>th</sup>
10. Thanksgiving, Thursday and Friday, November 24<sup>th</sup> and 25<sup>th</sup>
11. Christmas Eve day - Observed 1/2 day Friday, December 23<sup>rd</sup>
12. Christmas Day - Monday, December 26<sup>th</sup>

**Resolution No. 02-11** - establishing the rate of compensation for collection of the per-capita tax for the tax collector at 3% and hiring the tax collector, Molly Bauer, to collect all Per Capita Taxes in 2011.

**Resolution No. 03-11** - setting forth the Street Light Front Foot Assessment Rate of \$0.00 per lineal foot.

**Resolution No. 04-11** - setting forth the Real Estate Property Tax Rate of 1.68 mills for the Fiscal Year 2011.

**Resolution No. 05-11** - to appoint signatories. You must have Treasurer as Signatory. Currently have two signatures required per item. Currently, four Supervisors and Edward Wagner are authorized signatories. (Currently Martin, Ralph, Andrew, Doug & Ed)

**Resolution No. 06-11**- setting the wages and salary rates for all non-uniformed personnel effective January 1, 2011

**CHAIRMAN’S ANNOUNCEMENT OF COMMITTEE LIAISON APPOINTMENTS FOR 2011**

Police Department	Douglas Muller (alternate Ralph Fluharty)
Public Works	Andrew Kelly (alternate David Brown)
Administration	Martin Dyas (alternate Ralph Fluharty)
Planning Commission	Martin Dyas (alternate Andrew Kelly)
Recreation Commission	Ralph Fluharty (alternate Douglas Muller)
Sewer Authority	Douglas Muller (alternate Martin Dyas)
Fire Committee	David Brown (alternate Douglas Muller)
Environmental Advisory Board	Ralph Fluharty (alternate Douglas Muller)
Open Space Task Force	Andrew Kelly (alternate Ralph Fluharty)
Council of Government (COG)	Martin Dyas (alternate Andrew Kelly)
Technology Committee	David Brown (alternate Douglas Muller)

**TREASURER/MANAGER’S BOND-**

Township Manager is currently bonded for \$1,000,000 at a cost of \$2,450

Treasurer is currently bonded for \$1,000,000 at a cost of \$1,340

**ADJOURN THE ORGANIZATIONAL MEETING**

## REGULAR MEETING AGENDA

**CALL TO ORDER** – Chairman

**ANNOUNCEMENTS**- Chairman

1) Meeting announcements

- a) On the information table in the back of the room are the following:
  - i. Attendance since-in forms for the official record of who is in attendance
  - ii. Agendas for the public
  - iii. A notebook containing the meeting procedures
  - iv. A notebook containing approved minutes from prior meetings
  - v. A notebook containing prior meeting bill lists
- b) The Board of Supervisors will give an opportunity for public comment prior to any official action.
- c) Non-agenda items from the floor will be addressed after all business items are completed.
- d) One person speaks at a time.
  - i. Five minute time limit at the discretion of the Chairperson
  - ii. Taping?

### UPCOMING TOWNSHIP MEETING

#### SCHEDULED:

January 4	Auditors Meeting	11:30 AM
January 5	Planning Commission Meeting	6:30 PM
January 5	Recreation Committee	7:00 PM
January 18	Environmental Advisory Board Mtg.	7:00 PM
January 19	Sewer Authority at WWTP	6:30 PM
January 24	Next Regular Meeting of the BOS	6:30pm/7:00pm

### PRESENTATION OF CURRENT BILLS

#### **Bill List #23 –dated 12/30/10**

General Fund 01	\$37,314.92
Fire Tax Fund 03	\$ -0-
Sewer Operating Fund 08	\$32,075.43
Sewer Capital Fund 10	\$ -0-
Trans. Impact Fund 13	\$ -0-
Capital Fund Fund 19	\$ -0-
State Liquid Fuels Fund 35	\$15,482.97
Escrow Fund 41	\$ 9,542.50
Recreation Fund 96	<u>\$ 4,277.23</u>
Total	\$98,693.05

#### **Bill List #1 Dated 01/03/11**

General Fund 01	\$29,395.54
Fire Tax Fund 03	\$ -0-
Sewer Operating Fund 08	\$ 2,044.94
Sewer Capital Fund 10	\$ -0-
Trans. Impact Fund 13	\$ -0-
Capital Fund 19	\$ -0-
State Liquid Fuels Fund 35	\$ -0-
Escrow Fund 41	\$ -0-
Recreation Fund 96	<u>\$ 562.82</u>

**TOTAL** \$32,003.30

Motion to approve the bills & advance the treasurer the monies for utilities and payroll for coming month.

**SOLICITOR'S REPORT** – Garner and Bauer

**MANAGER'S REPORT**

1. Christmas Tree Recycling Program

**BUSINESS FOR DISCUSSION OR ACTION:**

N.H.T.P.C. No. 714 James Carroll Phase I, 3 lots, Lutheran Lane – consideration for final plan approval Resolution 07-11

**NEW BUSINESS**

Anthony Calvanese – accept the resignation of Officer Calvanese effective 12/16/10

Internal Revenue Service - standard business mileage rate is 51 cents per mile effective January 1, 2011.

**OLD BUSINESS**

Kingston Hill Phase 5, 6, & 7 – motion to deny any additional extension for preliminary plan approval expires 1/08/11

FROM THE FLOOR – Public comment on non-agenda items

EXECUTIVE SESSION – Personnel/Litigation

ADJOURNMENT