



New Hanover Township Job Description

Job Title: Lifeguard
Category: Seasonal

Department: Parks & Recreation
Supervisor: Parks & Recreation Director

POSITION SUMMARY:

The Lifeguard is responsible for the day to day operation at the Hickory Park Swimming Pool. This employee must maintain the safety and welfare of members at the pool which includes prevention of accidents, lifesaving and assistance with the concession stand.

ESSENTIAL DUTIES & RESPONSIBILITIES:

This job description is designed to accurately reflect job duties. However, it may not be all-inclusive and other job related duties might be required.

- Assure maximum safety of all pool patrons at all times.
- Maintain proper discipline of patrons at all times.
- Communicate and enforce all New Hanover Township pool policies, rules and regulations.
- Maintain constant surveillance for accidents occurring in the water or on the pool deck.
- Maintain total control of area of assigned responsibility until properly relieved.
- Administer first aid according to procedures.
- Properly maintain all lifesaving equipment and be completely knowledgeable in its applied usage.
- Maintain acceptable personal appearance at all times.
- Maintain physical conditioning required to perform lifesaving duties.
- Represent New Hanover Township by maintaining a professional attitude.
- Assist with operation and light maintenance of pool complexes and auxiliary facilities.
- Assist with record keeping of attendance, maintenance, vandalism, accident reports and any other administrative matters.
- Assist with the concession stand.
- Attend all scheduled staff meetings.

- Assume any other duties or responsibilities that the Recreation Director or the Township Manager may assign to insure proper pool operations.

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

- Current certification in Lifeguard Training and Community First Aid and Safety from the American Red Cross, YMCA, or other recognized agency-offering instruction in aquatics.
- Current certification by the American Red Cross in CPR for the Professional Rescuer.
- Previous swim instructor and lifeguarding experience desired, but not mandatory.
- Sixteen or older at the start of employment.

NECESSARY OCCUPATIONAL TRAITS:

- Ability to think clearly and effectively under pressure.
- Ability to solve problems swiftly and effectively.
- Ability to react quickly and calmly in emergencies.
- Ability to perform rescue actions, administer first aid and CPR.
- Ability to convey information in a clear and concise manner.
- Ability to enforce all of the rules and regulations.
- Ability to deal with the public in a patient, understanding and diplomatic manner.
- Ability to establish and maintain effective working relationships with superiors, associates, members of the community, and the general public.
- Knowledge of pool equipment and maintenance.
- Knowledge of lifesaving methods and procedures, including first aid and standard resuscitation measures.
- Skilled in the application of lifesaving techniques.
- Skilled in swimming.
- Good organizational skills.

WORKING CONDITIONS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Every attempt will be made, if needed, to provide reasonable accommodations to enable individuals with disabilities to perform the essential functions.

The employee must be able to stoop, bend, sit, stand, walk, lift up to 50 pounds, push, pull, kneel, crouch; handle lifesaving equipment; must be able to withstand variation in weather.

SELECTION GUIDELINES:

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. The duties listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Formal application, rating of experience and education, oral interview(s), reference checks, background checks, and job related tests might be used to evaluate a candidate's qualifications for this position.

Applicant's Signature: _____

Date: _____